

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Partner's Name]
[Partner's Address]
[City, State, Zip Code]

Subject: LLC Partnership Agreement for Initial Contributions

Dear [Partner's Name],

This letter serves as a formal agreement outlining our initial contributions to [LLC Name], a limited liability company (LLC) formed under the laws of the state of [State].

****1. Partners****

We, the undersigned, are the founding members of the LLC:

- [Your Name]
- [Partner's Name]

****2. Initial Contributions****

The initial capital contributions to the LLC are as follows:

- [Your Name]: \${Amount}
- [Partner's Name]: \${Amount}

****3. Ownership Interests****

Based on the initial contributions, the ownership interests in the LLC will be divided as follows:

- [Your Name]: [Percentage]%
- [Partner's Name]: [Percentage]%

****4. Responsibilities****

Each partner agrees to fulfill their responsibilities in accordance with the agreed-upon terms in the future operating agreement.

****5. Amendments****

This letter may be amended or modified only in writing, signed by both partners.

Please sign below to acknowledge your agreement to the terms outlined in this letter.

Sincerely,

[Your Signature]
[Your Printed Name]
[Partner's Signature]
[Partner's Printed Name]

Date: _____