

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Partner's Name]
[Partner's Address]
[City, State, Zip Code]

Subject: LLC Partnership Agreement

Dear [Partner's Name],

This letter serves as a formal agreement between [Your Name] and [Partner's Name] to form a Limited Liability Company (LLC) based on the following terms:

1. ****Name of the LLC****: [Proposed Name of the LLC]
2. ****Purpose****: [Brief description of business purpose]
3. ****Principal Office****: [Address of the LLC's principal office]
4. ****Capital Contributions****:
 - [Your Name]: \$[Amount]
 - [Partner's Name]: \$[Amount]
5. ****Profit and Loss Distribution****: [Percentage split or distribution method]
6. ****Management and Voting****: [Details on management roles and voting rights]
7. ****Duration****: The LLC will commence on [Start Date] and continue until [End Date or "indefinitely"].
8. ****Dissolution****: [Terms under which the LLC may be dissolved]

Both parties agree to the terms outlined above and are committed to the success of this partnership. This agreement may be modified only in writing and signed by both parties.

Please sign below to indicate your acceptance of this partnership agreement.

Sincerely,

[Your Name]

[Your Signature]
[Partner's Name]

[Partner's Signature]

Date: _____