

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Title]

Zynerba Pharmaceuticals, Inc.

[Company Address]
[City, State, Zip Code]

Dear [Recipient Name],

I hope this letter finds you well. I am writing to [state the purpose of the letter - e.g., express interest in collaboration, inquire about a position, etc.].

[Provide a brief introduction about yourself or your organization, and any relevant background information.]

[Detail your proposal, inquiry, or the matter at hand. Be concise and clear while ensuring you provide all necessary information.]

I believe that [mention any mutual benefits, alignment of goals, or reasons for your request]. I would appreciate the opportunity to discuss this further with you.

Thank you for your time and consideration. I look forward to hearing from you soon.

Sincerely,

[Your Name]
[Your Position] (if applicable)
[Your Organization] (if applicable)