

[Your Synagogue's Name]
[Your Synagogue's Address]
[City, State, Zip Code]
[Phone Number]
[Email Address]
[Date]

Dear [Congregant's Name],

We are excited to share the zmanim for our upcoming synagogue programs.
Please find the details below:

****Program Name**:** [Name of Program]

****Date**:** [Date]

****Start Time**:** [Start Time]

****End Time**:** [End Time]

****Location**:** [Location]

****Zmanim**:**

- ****Shacharit**:** [Time]

- ****Mincha**:** [Time]

- ****Ma'ariv**:** [Time]

We encourage you to join us for this special occasion and be part of our community gathering. Should you have any questions or need further information, please do not hesitate to reach out.

Looking forward to seeing you there!

Warm regards,

[Your Name]

[Your Title]

[Your Synagogue's Name]