

[Your Organization/Community Name]

[Date]

Dear [Community Members/Name of the Congregation],

****Subject: Zmanim for Communal Prayers****

We are pleased to provide the zmanim for our upcoming communal prayers.

Please find the schedule below:

****Morning Prayers (Shacharit)****

- *First light*: [Time]

- *Sunrise*: [Time]

- *Latest time for Shema*: [Time]

- *Shacharit Start Time*: [Time]

****Afternoon Prayers (Mincha)****

- *Earliest time for Mincha*: [Time]

- *Mincha Start Time*: [Time]

****Evening Prayers (Ma'ariv)****

- *Earliest time for Ma'ariv*: [Time]

- *Ma'ariv Start Time*: [Time]

We encourage everyone to join us for these communal prayers. Let us come together in unity and devotion.

Sincerely,

[Your Name]

[Your Position]

[Contact Information]

[Community Address]