

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient's Name]  
[Company/Organization Name]  
[Address]  
[City, State, Zip Code]

Dear [Recipient's Name],  
Subject: Login Request/Issue

I hope this message finds you well. I am writing to request assistance with my account login for [specific application/website name].

[Briefly explain the issue or request regarding your login, e.g., forgotten password, account lockout, etc.]

My account details are as follows:

- Username: [Your Username]
- Email associated with the account: [Your Email]

I would appreciate your prompt assistance in resolving this matter.

Thank you for your attention to this issue.

Sincerely,

[Your Name]