

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
Customer Service Department  
ZM [Company Name]  
[Company Address]  
[City, State, Zip Code]  
Subject: Complaint Regarding Login Issues  
Dear ZM Customer Service,  
I am writing to formally express my dissatisfaction regarding the login issues I have been experiencing with my account.  
[Describe the issue briefly, e.g., "For the past week, I have been unable to access my account despite entering the correct login credentials."]  
This issue has caused me [explain the impact, e.g., "inconvenience as I rely on your platform for daily activities."]  
I have attempted the following steps to resolve the issue:  
1. [Step 1]  
2. [Step 2]  
3. [Step 3]  
Despite these efforts, I have not seen any improvement. I kindly request your assistance in resolving this matter at your earliest convenience.  
Thank you for your attention to this issue. I look forward to your prompt response.  
Sincerely,  
[Your Name]