

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Address]
[City, State, Zip Code]

Subject: Zmluva

Dear [Recipient Name],

I hope this letter finds you well.

I am writing to formally present the terms of our agreement as discussed.

Below are the details of the zmluva:

1. ****Parties Involved****

- [Your Name/Business]
- [Recipient Name/Business]

2. ****Purpose of the Agreement****

- [Brief description of the purpose of the zmluva]

3. ****Terms of Agreement****

- [Detailed terms and conditions]

4. ****Duration****

- [Start date and end date]

5. ****Compensation****

- [Details of any payments or compensation involved]

6. ****Confidentiality Clause****

- [Details regarding confidentiality, if applicable]

7. ****Governing Law****

- [Applicable laws governing the zmluva]

Please review the terms outlined above, and if everything is satisfactory, I would appreciate it if you could sign and return a copy of this letter as confirmation of our agreement.

Thank you for your attention to this matter. I look forward to your prompt response.

Best regards,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Title/Position, if applicable]