

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Zmodo Customer Service

[Zmodo Address]
[City, State, Zip Code]

Dear Zmodo Customer Service Team,

Subject: Upgrade Request for [Product Name/Model Number]

I hope this message finds you well. I am writing to request an upgrade for my Zmodo [Product Name/Model Number], which I purchased on [Purchase Date].

Due to [brief reason for the upgrade request, e.g., performance issues, desire for improved features, etc.], I am interested in exploring upgrade options available for my current device.

Please let me know the possible upgrade paths and any steps I need to take to facilitate this process. I appreciate your assistance and look forward to your prompt reply.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]