

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Date]  
[Recipient's Name]  
[Title]  
[Department/Organization Name]  
[Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Suggestion for Zebra Crossing Maintenance

I hope this letter finds you well. I am writing to bring to your attention the condition of the zebra crossings at [specific location or street name].

[Briefly describe the issue with the zebra crossing, e.g., faded markings, lack of signage, etc.]. This situation poses a risk to pedestrian safety and may lead to potential accidents.

I kindly suggest implementing the following maintenance measures:

1. **\*\*Repainting the zebra crossing\*\*** to ensure visibility.
2. **\*\*Installing or repairing signage\*\*** to alert drivers to the presence of pedestrians.
3. **\*\*Regular maintenance checks\*\*** to identify and address similar issues promptly in the future.

Thank you for considering this suggestion. I believe these steps will contribute significantly to the safety and well-being of our community.

Sincerely,

[Your Name]  
[Your Contact Number]