

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Title]
[Department/Organization Name]
[Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to formally raise concerns regarding the placement of the zebra crossing located at [specific location or intersection] within our community.

[Provide a brief description of the issue or concern regarding the zebra crossing placement. Include details such as visibility, traffic patterns, safety, etc. Explain why this is important for pedestrians and drivers.]

I believe that addressing these concerns is crucial for the safety and well-being of all road users. Therefore, I kindly request that the appropriate measures be taken to reassess the placement of the zebra crossing, ensuring improved visibility and safety for pedestrians. Thank you for your attention to this matter. I look forward to your response and any actions that may be taken to address these concerns.

Sincerely,
[Your Name]