

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Organization/Bank Name]
[Organization Address]
[City, State, Zip Code]

Dear [Recipient Name],

Subject: Request for Zero Interest Loan

I hope this letter finds you well. I am writing to formally request a zero interest loan of [specific amount] to [brief explanation of the purpose, e.g., purchase a home, fund education, start a business, etc.]. I believe that this loan will greatly assist me in [explain how it will help you]. To support my request, I have attached [mention any documents you are including such as proof of income, credit history, etc.].

I am committed to repaying the loan in a timely manner and can provide a repayment plan that aligns with my current financial situation. Thank you for considering my request. I am looking forward to your positive response.

Sincerely,

[Your Name]