

[Your Company Name]
[Your Company Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Zero Interest Loan Approval

We are pleased to inform you that your application for a zero interest loan has been approved. After careful review of your financial situation and submission, we believe that you meet our lending criteria.

Loan Details:

- Loan Amount: \$[Amount]
- Interest Rate: 0%
- Loan Term: [X] months/years
- Monthly Payment: \$[Monthly Payment Amount]

Your loan funds will be disbursed within [X] business days following your acceptance of this offer. Please sign and return the enclosed acceptance form to proceed.

If you have any questions, feel free to contact us at [Phone Number] or [Email Address].

Thank you for choosing [Your Company Name].

Sincerely,

[Your Name]

[Your Title]

[Your Company Name]

Enclosure: Loan Acceptance Form