

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Landlord's Name]
[Landlord's Address]
[City, State, Zip Code]

Subject: ZCC Letter for Rental Agreement

Dear [Landlord's Name],

I, [Your Full Name], residing at [Your Address], hereby confirm my intention to enter into a rental agreement for the property located at [Rental Property Address].

Please find the details of the arrangement below:

- Rental Amount: [Monthly Rent Amount]
- Duration of Lease: [Start Date] to [End Date]
- Security Deposit: [Amount of Deposit]

I am prepared to sign the rental agreement and fulfill all obligations set forth in it. Should you require any further information or documentation, please do not hesitate to contact me.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Typed Name]