

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Company Name]
[Company Address]
[City, State, Zip Code]

Subject: Zcash Withdrawal Request

Dear [Recipient Name],

I hope this message finds you well. I am writing to formally request the withdrawal of my Zcash funds from my account. Below are my account details for your reference:

- Account Name: [Your Account Name]
- Account Number: [Your Account Number]
- Amount to Withdraw: [Specify Amount]
- Zcash Wallet Address: [Your Zcash Wallet Address]

Please let me know if you require any additional information to process my request. I appreciate your attention to this matter and look forward to your prompt response.

Thank you.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]