

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Tenant's Name]
[Tenant's Address]
[City, State, Zip Code]

Dear [Tenant's Name],

RE: NOTICE OF EVICTION

This letter serves as formal notice of your eviction from the premises located at [Property Address], effective [Eviction Date].

Reasons for Eviction:

- [Reason 1]
- [Reason 2]
- [Reason 3]

You are required to vacate the property by [Eviction Date]. Please ensure that all personal belongings are removed and the property is left in good condition.

If you have any questions, please contact me at [Your Phone Number] or [Your Email Address].

Sincerely,

[Your Name]
[Your Title, if applicable]
[Your Signature, if sending a hard copy]
[Attachment: Relevant Documentation, if any]