

[Your Company Letterhead]

[Date]

[Applicant's Name]

[Applicant's Address]

[City, State, Zip Code]

Dear [Applicant's Name],

We are pleased to offer you the position of [Job Title] at [Company Name]. This offer is contingent upon you obtaining the ZJ visa necessary for foreign workers in [Country/Region].

****Position**:** [Job Title]

****Start Date**:** [Start Date]

****Salary**:** [Salary Amount] per [year/month/week]

****Location**:** [Job Location]

Please note that this offer is valid until [Date]. We will assist you with the necessary paperwork and documentation to facilitate the visa application process.

We believe that your skills and experiences will be a valuable asset to our team. Please confirm your acceptance of this offer by signing below and returning this letter by [Response Deadline].

Sincerely,

[Your Name]

[Your Job Title]

[Company Name]

[Company Address]

[City, State, Zip Code]

****Accepted by:****

[Applicant's Name]

Date: _____