

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Position]
[Company/Institution Name]
[Company/Institution Address]
[City, State, ZIP Code]

Subject: Financial Support Letter for ZJ Visa Application

Dear [Recipient's Name],

I am writing to confirm my financial support for [Applicant's Name], who is applying for a ZJ visa to [Purpose of visit, e.g., study, work, etc.] in [Destination].

I, [Your Full Name], am a [Your Relationship to Applicant, e.g., parent, guardian, sponsor] and reside at [Your Address]. I am fully prepared to cover the living expenses, tuition fees, and other necessary costs incurred by [Applicant's Name] during their stay in [Destination].

I ensure that I will provide at least [specific amount] per month/year for the duration of their visa. Attached are my financial documents, including [list of documents such as bank statements, salary slips, etc.], to verify my financial capability to support [Applicant's Name]. Thank you for considering this application. Please feel free to contact me at [Your Phone Number] or [Your Email Address] for any further information or clarification.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]