

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Consulate/Embassy Name]
[Consulate/Embassy Address]
[City, State, Zip Code]
Subject: Application for ZJ Visa

Dear Sir/Madam,

I am writing to formally apply for a ZJ visa to [Country Name]. I am currently [briefly explain your current situation, i.e., studying, working, etc.], and I am seeking to [state the purpose, i.e., further my studies, pursue a job, etc.].

[Optional: Include specific details about your plans, duration of stay, and any relevant information about your accommodations or sponsorship.]

I have attached the required documents, including [list the documents you are including, such as passport copies, invitation letters, proof of accommodation, etc.].

I appreciate your consideration of my application and look forward to your favorable response.

Thank you for your attention to this matter.

Sincerely,

[Your Name]