

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Consulate/Embassy Name]
[Consulate/Embassy Address]
[City, State, Zip Code]

Dear Sir/Madam,

Subject: Application for ZJ Visa

I am writing to formally apply for a ZJ visa to [reason for visiting, e.g., conduct business, attend a conference, etc.].

1. ****Purpose of Visit****

- Briefly explain the purpose of your visit and its significance.

2. ****Itinerary****

- Outline the planned dates of travel and activities during your stay.

3. ****Supporting Documents****

- List enclosed documents (e.g., passport copy, invitation letter, etc.).

4. ****Financial Support****

- Indicate who will be financially responsible for your stay.

5. ****Conclusion****

- Thank the recipient for considering your application.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]
[Your Job Title (if applicable)]
[Your Company/Organization (if applicable)]