

[Your Address]

[City, State, ZIP Code]

[Date]

Dear [Friend's Name],

Hi! How are you? I hope you are having a great day! I wanted to share some fun things I've been doing lately.

[Write about a recent experience or activity: e.g., "Last weekend, I went to the park and played soccer with my family. It was so much fun!"]

Have you done anything exciting? I would love to hear about it!

Also, I have been reading a really cool book about [mention the book subject or title]. It's super interesting!

Let's plan to hang out soon! Maybe we can [suggest an activity: e.g., "have a picnic or go to the movies"].

Take care and write back soon!

Your friend,

[Your Name]