

[Your Address]

[City, State, Zip Code]

[Email Address]

[Date]

Dear [Friend's Name],

I hope this letter finds you in great spirits! It feels like ages since we last caught up. I wanted to share some updates and see how things are going with you.

Things have been pretty hectic on my end. Work has been super busy, but I recently took a weekend trip to [Location] that was a much-needed escape. The scenery was beautiful, and I managed to take some amazing photos! I can't wait to show them to you.

How's everything with you? Have you been working on any new projects? I'd love to hear more about what's happening in your life! Let's try to catch up over coffee soon.

Take care and write back when you can.

Warm regards,

[Your Name]