

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

Lembaga Hasil Dalam Negeri (LHDN)

[Relevant Office Address]
[City, State, ZIP Code]

Subject: Confirmation of Tax Record

Dear Sir/Madam,

I am writing to request confirmation of my tax records for the year
[Year]. My details are as follows:

- Name: [Your Full Name]
- Tax Identification Number (TIN): [Your TIN]
- Address: [Your Address]

Please confirm that my tax filings for the mentioned year are complete and accurately recorded in your system. If there are any discrepancies or additional information required, kindly inform me at your earliest convenience.

Thank you for your assistance. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]