

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient Name]  
[Workshop Organizer's Name]  
[Organization Name]  
[Organization Address]  
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to express my interest in the YWC workshop scheduled for [Date] at [Location]. As a [Your Current Position/Status] with a passion for [Relevant Field/Topic], I believe this workshop represents a valuable opportunity for personal and professional development.

I am particularly drawn to the focus on [Specific Topic or Skill Related to the Workshop], as it aligns with my goals of [Your Goals or Interests]. I am eager to learn from experts and engage with fellow participants who share my enthusiasm for [Relevant Field/Topic].

I have included my resume for your consideration. I am looking forward to the possibility of contributing to discussions and activities at the workshop. Thank you for considering my application.

Sincerely,  
[Your Name]