

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
ZDF Mediathek
[ZDF Address]
[City, State, Zip Code]
Dear [Recipient's Name or "ZDF Mediathek Team"],
Subject: Follow-Up Regarding [Specific Issue/Request]
I hope this message finds you well. I am writing to follow up on my
previous correspondence dated [Date of Previous Letter/Email], regarding
[brief description of the issue/request].
Since my last communication, I have [any updates, if applicable, or state
that you are still awaiting a response]. I would greatly appreciate any
updates or information you could provide on this matter.
Thank you for your attention to this request. I look forward to hearing
from you soon.
Best regards,
[Your Name]
[Your Position, if applicable]
[Your Company/Organization, if applicable]