[Your Name] [Your Address] [City, State, Zip Code] [Email Address] [Date] [Recipient's Name] [Company/Organization Name] [Company Address] [City, State, Zip Code] Dear [Recipient's Name], I hope this letter finds you well. I am writing to formally request access to free films (zdarma filmy) that your organization may provide. [Briefly explain your interest in the films and how you intend to use them.] I appreciate your consideration of my request, and I look forward to your positive response. Thank you for your time and assistance. Sincerely, [Your Name] [Your Phone Number]