

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]
Zdenek [Last Name]
[Zdenek's Address]
[City, State, Zip Code]

Dear Zdenek,

I hope this letter finds you well. I wanted to take a moment to express my heartfelt gratitude for [specific reason or occasion]. Your support and kindness mean a lot to me.

[Insert a specific example of how Zdenek helped you or a particular moment you appreciated.]

Thank you once again for being there for me. I genuinely appreciate everything you have done.

Warm regards,

[Your Name]