

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Admissions Office
Yakima Valley Community College
[College Address]
[City, State, Zip Code]

Dear Admissions Office,

I am writing to formally confirm my enrollment at Yakima Valley Community College for the [specific term, e.g., Fall 2023] semester. I have completed the necessary registration steps and am excited to begin my academic journey.

Please find my student ID number: [Your Student ID]. I have registered for the following courses:

1. [Course Name and Code]
2. [Course Name and Code]
3. [Course Name and Code]

Should you require any further information or documents, please do not hesitate to contact me at [Your Phone Number] or [Your Email Address]. Thank you for your assistance and I look forward to a successful semester.

Sincerely,

[Your Name]
[Your Signature (if sending a hard copy)]