

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]

[Landlord's Name]  
[Landlord's Address]  
[City, State, ZIP Code]

Dear [Landlord's Name],  
RE: YVR Rental Agreement

I hope this letter finds you well. I am writing to formally confirm my intent to enter into a rental agreement for the property located at [Property Address]. I appreciate the opportunity to secure this rental and appreciate your assistance throughout the process.

As we discussed, the agreed-upon rent is [Rent Amount] per month, with a lease term starting on [Start Date] and ending on [End Date]. I propose to make the first rental payment by [First Payment Due Date], and I am prepared to provide the necessary security deposit amount of [Deposit Amount] prior to my move-in date.

Please let me know if there are any additional documents or actions required from my side to finalize this agreement. I am looking forward to your prompt response so we can move forward smoothly.

Thank you for your attention.

Sincerely,

[Your Name]  
[Your Signature (if sending a hard copy)]