

[Your Name]  
[Your Address]  
[City, State, ZIP Code]  
[Email Address]  
[Phone Number]  
[Date]

Yves [Last Name]  
[His Address]  
[City, State, ZIP Code]

Dear Yves,

I hope this message finds you well. I wanted to take a moment to express my heartfelt gratitude for [specific reason for thanking Yves]. Your [kindness/support/guidance] truly made a difference, and I am incredibly appreciative of your efforts.

Thank you once again for your generosity and thoughtfulness. I look forward to [future interaction, meeting, or working together].

Warm regards,

[Your Name]