

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

Customer Service

LG Electronics

[Company Address]  
[City, State, Zip Code]

Dear LG Customer Service Team,

Subject: [Issue/Request Regarding LG Mobile Device]

I hope this message finds you well. I am writing to express my concern regarding my LG mobile device, [Model Name], which I purchased on [Purchase Date].

[Briefly explain the issue you are facing or the request you have, such as warranty service, repair, or product inquiry.]

I would greatly appreciate your assistance in resolving this matter.

Please let me know the next steps I need to take to move forward.

Thank you for your attention to this issue. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]