

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Company's Name]  
[Company's Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my interest in the internship position at YouTube, as recently advertised on [where you found the internship listing]. With a strong background in [your field of study or relevant experience], I am eager to contribute my skills and passion for digital content creation to your team.

I am currently a [your year, e.g., sophomore] at [Your University/College] majoring in [Your Major], where I have developed my abilities in [relevant skills or experiences, e.g., video editing, content strategizing, social media marketing]. I am particularly impressed by [specific YouTube initiative or project] and would love the opportunity to be involved in similar innovative projects during my internship.

In my previous role at [relevant previous experience or job], I successfully [mention what you accomplished or learned that relates to the internship]. This experience taught me [specific skill or lesson learned] that I believe would be beneficial for my work at YouTube. I am excited about the possibility of joining your team and contributing to [specific area of YouTube's work that excites you]. Thank you for considering my application. I am looking forward to the opportunity to interview and discuss how I can contribute to YouTube during this internship.

Sincerely,  
[Your Name]