

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Date]

Dear [Friend's Name],

I hope this letter finds you well! It's been a while since we last caught up, and I've been thinking about all the fun times we've had together.

[Insert personal anecdotes, updates about your life, or shared memories.]

How have you been? I'd love to hear all about what you've been up to!

Maybe we can plan a get-together soon.

Take care and write back when you can!

Best,

[Your Name]