

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Mortgage Lender's Name]  
[Bank/Company Name]  
[Address]  
[City, State, Zip Code]

Dear [Mortgage Lender's Name],

Subject: Mortgage Application for [Property Address]

I hope this letter finds you well. I am writing to provide additional information regarding my mortgage application for the property located at [Property Address].

As you review my application, I wanted to highlight a few key aspects:

1. **\*\*Employment and Income\*\***

I am currently employed at [Your Employer's Name] as a [Your Job Title], where I have been working for [Number of Years] years. My annual income is [Your Annual Income], and I have attached my recent pay stubs and tax returns for your reference.

2. **\*\*Credit History\*\***

I have maintained a [Good/Fair] credit score throughout my financial history, which I believe reflects my commitment to meeting my financial obligations. Should you require any further information or documentation regarding my credit, please let me know.

3. **\*\*Financial Situation\*\***

In addition to my salary, I have [mention any assets, savings, or investments that support your application]. This financial stability will enable me to manage mortgage payments effectively.

4. **\*\*Property Information\*\***

The property in question is a [type of property, e.g., single-family home, condo] and has an estimated value of [Property Value]. The current sellers have disclosed [any relevant information about the property condition or negotiations].

I appreciate your consideration of my application and am happy to provide any additional information that may assist in the approval process.

Please feel free to contact me at [Your Phone Number] or [Your Email Address] if you have further questions or need more documentation.

Thank you for your time and attention to my mortgage application. I look forward to your response.

Sincerely,  
[Your Name]