[Your Name] [Your Address] [City, State, Zip Code] [Email Address] [Date] Ylva [Last Name] [Her Address] [City, State, Zip Code] Dear Ylva, I hope this message finds you well. I wanted to take a moment to express my heartfelt gratitude for [specific reason you are thankful]. Your [mention specific quality or action] has made a significant impact on [explain how it affected you or the situation]. I truly appreciate your [mention another positive trait or action], and I feel fortunate to have [you in my life/your support etc.]. Thank you once again for [reiterate your thanks]. Looking forward to [any future interaction or event]. Warm regards, [Your Name]