

[Your Name]
[Your Position]
[Your Company/Organization]
[Date]

Ylva [Last Name]
[Her Position]
[Her Company/Organization]

Dear Ylva,

I hope this message finds you well. I am writing to express my heartfelt appreciation for your exceptional contributions and dedication over the past [specific time frame or project].

Your hard work and commitment have not gone unnoticed, particularly in [mention a specific task, project, or quality]. Your ability to [highlight specific skills or achievements] has not only elevated our team but has also inspired those around you.

Thank you for your unwavering support and for going above and beyond in your role. We are fortunate to have you as part of our team, and I look forward to seeing the continued impact of your work.

Warm regards,

[Your Name]
[Your Contact Information]