[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Date]

Dear [Friend's Name],

I hope this letter finds you in great spirits! As we approach the end of the year, I wanted to take a moment to reflect on all the memories we've shared and to express my appreciation for our friendship.

This year has been full of ups and downs, but having you by my side has made it all the more enjoyable. I cherish our late-night talks, spontaneous adventures, and the laughter that never seems to fade. Whether we were celebrating milestones or just sharing quiet moments, I am grateful for every second.

As we move into the new year, I look forward to creating even more unforgettable memories with you. Let's make a vow to try new things together, support each other's dreams, and continue finding joy in the little moments.

Wishing you all the happiness and success in the coming year. You truly deserve it! Let's catch up soon--I can't wait to hear all about your plans!

Sending you lots of love, [Your Name]