

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Tenant's Name]
[Tenant's Address]
[City, State, Zip Code]
Subject: Eviction Notice
Dear [Tenant's Name],

This letter serves as an official notice of eviction in accordance with [State/Local Law], due to [reason for eviction, e.g., non-payment of rent, lease violation, etc.].

You are hereby notified to vacate the premises located at [Rental Property Address] within [number of days, typically 30 days] from the date of this notice.

Please ensure that all personal belongings are removed and the property is returned in good condition. Failure to vacate the premises by the specified date may result in legal action to enforce this eviction.

Thank you for your attention to this matter.

Sincerely,

[Your Name]
[Your Title, if applicable]