

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Tenant's Name]
[Tenant's Address]
[City, State, Zip Code]

Dear [Tenant's Name],

RE: Notice of Eviction

This letter serves as formal notice of your eviction from the premises located at [Rental Property Address].

According to our lease agreement dated [Lease Start Date], the following terms have not been met:

- [List specific reasons for eviction, e.g., failure to pay rent, violation of lease terms, etc.]

As a result, you are hereby required to vacate the property by [Eviction Date, typically 30 days from the date of the letter unless state laws dictate otherwise].

Please ensure that all personal belongings are removed by this date.

Failure to comply may result in further legal action.

If you have any questions or concerns, please feel free to contact me at [Your Phone Number or Email].

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

[Your Title, if applicable]