

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Recipient's Title]  
[Organization's Name]  
[Organization's Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to seek funding for a research project focused on the therapeutic potential of ylang ylang (*Cananga odorata*). As a [Your Title/Position] at [Your Institution], I aim to explore the various applications of ylang ylang in aromatherapy, medicinal uses, and potential economic benefits for local communities involved in its cultivation.

The objectives of this research include:

1. Investigating the phytochemical properties of ylang ylang.
2. Assessing its effects on mental health and well-being.
3. Exploring sustainable cultivation practices to support local farmers.

Our preliminary findings suggest that ylang ylang possesses [briefly describe any preliminary evidence or findings], which indicates a promising avenue for further exploration. However, to achieve our goals, we require funding to cover essential resources such as laboratory analyses, field studies, and community outreach programs.

We are seeking a total of [amount] to help support this critical research, which aligns with [mention how it relates to the funder's goals or interests]. Your support would significantly contribute to advancing knowledge in this field and promoting sustainable practices.

I would greatly appreciate the opportunity to discuss this project further and am open to any suggestions or recommendations you may have.

Thank you for considering our request.

Sincerely,

[Your Name]  
[Your Title/Position]  
[Your Institution]  
[Your Institution's Address]