

[Your Name]
[Your Title]
[Your Business Name]
[Your Business Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Yellow Pages Advertising Manager]
[Yellow Pages Company Name]
[Company Address]
[City, State, Zip Code]

Dear [Yellow Pages Advertising Manager],

I hope this message finds you well. I am writing to inquire about advertising opportunities in the Yellow Pages for my business, [Your Business Name], which specializes in [briefly describe your services/products].

We believe that being listed in the Yellow Pages will greatly enhance our visibility and allow us to reach a wider audience, particularly [mention any specific target demographics or local areas].

Please provide details regarding the advertisement sizes, pricing, and any current promotional offers. We are particularly interested in [mention any specific ad placement preferences or additional features, such as bolding or colored pages].

Thank you for your assistance. I look forward to your prompt response so we can move forward with our advertisement.

Sincerely,

[Your Name]
[Your Business Name]