

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Scholarship Committee Name]
[Institution or Organization Name]
[Address]
[City, State, Zip Code]

Dear [Scholarship Committee Members/Specific Name if known],
I hope this letter finds you well. I am writing to formally request the renewal of my YJC scholarship for the upcoming [academic year/term]. I am currently a [your current year, e.g., second-year] student at [Your Institution] majoring in [Your Major].

Over the past year, I have diligently focused on my studies and extracurricular activities. I have maintained a [your GPA or other academic achievement], participated in [any relevant clubs, programs, or volunteer activities], and [mention any specific achievements or contributions].

The YJC scholarship has been instrumental in supporting my educational journey, alleviating financial burdens, and allowing me to concentrate on my academic and personal growth. I am committed to continuing to excel in my studies and contributing positively to my community.

I am grateful for the opportunity the YJC scholarship has provided me thus far and hope to receive continued support to help me achieve my academic and career goals.

Thank you very much for considering my request for renewal. I look forward to your positive response.

Sincerely,

[Your Name]
[Your Student ID (if applicable)]
[Your Major/Program]
[Your Year in School]