

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Scholarship Committee Name]  
[Organization/Institution Name]  
[Address]  
[City, State, Zip Code]

Dear [Scholarship Committee Name or specific person's name],  
I am writing to formally request consideration for the YJC Scholarship for the upcoming academic year. As a [current year/field of study] student at [Your School/University], I am passionate about [briefly state your goals, aspirations, or field of interest].

[Include a paragraph about your academic achievements, extracurricular activities, and any relevant experiences that showcase your eligibility for the scholarship.]

This scholarship will significantly ease the financial burden of my education and allow me to focus more on my studies and community involvement. I have attached the required documents, including my transcript and letters of recommendation, for your review.

Thank you for considering my application. I look forward to the opportunity to contribute positively to our community with the support of the YJC Scholarship.

Sincerely,  
[Your Name]