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**Template 1: Basic Yield Approval Letter**
[Your Company Letterhead]
[Date]
[Recipient Name]
[Recipient Title]
[Recipient Company]
[Recipient Address]
Dear [Recipient Name],
We are pleased to inform you that your yield request for [specific
product or service] has been approved. The details of the yield approval
are as follows:
- Approved Yield: [Amount/Percentage]
- Effective Date: [Date]
- Expiration Date: [Date]
Please feel free to reach out if you have any questions or require
further information.
Sincerely,
[Your Name]
[Your Title]
[Your Company]
**Template 2: Yield Approval with Conditions**
[Your Company Letterhead]
[Date]
[Recipient Name]
[Recipient Title]
[Recipient Company]
[Recipient Address]
Dear [Recipient Name],
We have reviewed your yield request for [specific product or service] and
are happy to approve it under the following conditions:
- Approved Yield: [Amount/Percentage]
- Conditions: [Specify any conditions]
- Review Date: [Date]
Please ensure compliance with these conditions. If you have any
questions, do not hesitate to contact us.
Regards,
[Your Name]
[Your Title]
[Your Company]
**Template 3: Yield Approval Rejection Letter**
[Your Company Letterhead]
[Date]
[Recipient Name]
[Recipient Title]
[Recipient Company]
[Recipient Address]
Dear [Recipient Name],
Thank you for your yield request for [specific product or service]. After
careful consideration, we regret to inform you that we cannot approve the
yield at this time due to [reason for rejection].
We encourage you to revise your proposal and submit it for further
consideration.
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Best regards,
[Your Name]
[Your Title]
[Your Company]