

[Your Name or Landlord's Name]
[Your Address or Landlord's Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Tenant's Name]
[Tenant's Address]
[City, State, Zip Code]

Dear [Tenant's Name],

RE: EVICTION NOTICE FOR LATE RENT PAYMENT

This notice is to inform you that your rent payment for the month of [Month] is past due, with a total amount owed of [Amount]. As per the rental agreement signed on [Lease Start Date], rent was due on [Due Date].

Please be advised that you must pay the outstanding amount by [Final Payment Deadline Date] to avoid further action. If the payment is not received by this date, we reserve the right to initiate eviction proceedings according to [State] law.

Thank you for your immediate attention to this matter.

Sincerely,

[Your Name or Landlord's Name]
[Your Title, if applicable]
[Your Contact Information]