

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient's Title]
[Company Name]
[Company Address]
[City, State, Zip Code]

Subject: Letter of Intent for Yielding Contract

Dear [Recipient Name],

I am writing to express my intent to enter into a yielding contract with [Company Name] for [brief description of the purpose or project].

1. ****Parties Involved****:

This letter outlines the preliminary agreement between [Your Name/Your Company] and [Recipient Name/Company].

2. ****Scope of Work****:

The contract will encompass [detail the specific services, products, or deliverables to be provided].

3. ****Timeline****:

We anticipate the project to begin on [start date] and conclude by [end date], subject to further negotiations.

4. ****Financial Considerations****:

The financial terms discussed are [insert any relevant financial terms or conditions].

5. ****Next Steps****:

I propose that we arrange a meeting to discuss the details further and finalize the contract terms.

Please consider this letter as a formal expression of interest, and I look forward to your prompt response.

Sincerely,

[Your Name]
[Your Title/Position]
[Your Company Name]