

[Your Church's Letterhead]

[Date]

[Donor's Name]

[Donor's Address]

[City, State, Zip Code]

Dear [Donor's Name],

As the year draws to a close, we reflect on the incredible blessings our church community has experienced over the past year, and we want to take a moment to thank you for your generous support. Your contributions have made a significant impact on our programs and outreach efforts.

This year, we were able to [insert specific achievements, e.g., provide meals for those in need, support our youth programs, enhance our worship services, etc.]. None of this would have been possible without your generosity and commitment to our mission.

As you consider your year-end giving, we invite you to continue your partnership with us. Your donation can help us [insert upcoming goals or projects, e.g., expand our outreach, support our mission trip, upgrade our facilities, etc.]. Every gift, no matter the size, helps us fulfill our purpose and spread the love of Christ in our community.

Please find enclosed a donation envelope for your convenience. You can also donate online at [insert website link].

Thank you once again for your faithfulness and support. We wish you and your loved ones a blessed holiday season and a joyful New Year!

In Christ's Love,

[Your Name]

[Your Position]

[Your Church's Name]

[Contact Information]