

[Your Church's Letterhead]

[Date]

[Donor's Name]

[Donor's Address]

[City, State, Zip Code]

Dear [Donor's Name],

As we approach the end of the year, we reflect on the incredible journey our church has taken this year, and we are immensely grateful for your generous support. Your contributions have made a significant impact on our community and ministries.

This year, we were able to [mention specific achievements or projects made possible by donations, e.g., "support local families in need," "expand our outreach programs," "strengthen our youth ministry," etc.].

None of this would have been possible without your kindness and commitment to our mission.

As 2023 comes to a close, we invite you to consider making a year-end gift to help us continue our work in the coming year. Your donations are not just financial contributions; they are investments in lives, faith, and hope.

Please remember that all donations made before December 31st are tax-deductible for the 2023 tax year. If you wish to make your contribution, you may do so by [insert donation methods: online, mailing a check, etc.].

Thank you once again for being an essential part of our church family. We wish you and your loved ones a blessed holiday season and a prosperous New Year.

Warmest regards,

[Your Name]

[Your Title]

[Church Name]

[Contact Information]

[Church Website]

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[Optional: A short personal note or testimony about the impact of the donor's contributions]