

[Your Church's Letterhead]

[Date]

[Recipient's Name]

[Recipient's Address]

[City, State, ZIP Code]

Dear [Recipient's Name],

As we approach the end of another blessed year at [Church Name], we want to take a moment to express our heartfelt gratitude for your generous contributions and unwavering support throughout the past year.

Your commitment to our ministry has made a significant impact in our community, allowing us to [mention specific projects, programs, or services provided].

As we prepare for the upcoming year, we invite you to consider making an end-of-year contribution. This is a wonderful opportunity to reflect on your blessings and make a meaningful investment in our church's mission. For your convenience, you can make your contribution through [mention available methods, e.g., online giving, checks, etc.]. Every donation, large or small, helps us continue our work and reach more lives.

Thank you once again for your faithfulness and encouragement. We are excited about what God has in store for [Church Name] in the coming year and are grateful to have you as part of our church family.

With blessings,

[Your Name]

[Your Position]

[Church Name]

[Contact Information]

[Church Website]