

[Your Church's Name]  
[Your Church's Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Recipient's Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

As we approach the joyous season of Christmas, a time of giving and reflection, we at [Your Church's Name] want to reach out to our cherished community. This season provides us a wonderful opportunity to come together and spread the love of Christ through our actions and support for those in need.

This year, we are excited to launch our annual Christmas Giving Campaign, aimed at [briefly describe what the donations will support, e.g., local families in need, church programs, outreach initiatives, etc.]. Your generous contribution will directly impact the lives of many in our community and help us share the true spirit of Christmas.

We invite you to consider making a special donation to help us achieve our goals this holiday season. Whether it's a one-time gift or a recurring donation, every dollar counts and will be used to spread joy and hope.

Please consider making your donation by [insert specific date, e.g., December 20th] to ensure we can effectively allocate these resources where they are most needed. You can make your donation through [mention the method, e.g., online giving, checks, cash, etc.].

Thank you for your continued support and generosity. We are grateful for every member of our church family and look forward to celebrating this blessed season with you. May your Christmas be filled with peace, love, and joy.

Blessings,

[Your Name]  
[Your Title, e.g., Pastor, Church Leader]  
[Your Church's Name]